



WA176 MULTIPLE TASKS CREATED AFTER IMAGING

After imaging a document, multiple duplicated tasks are sometimes produced in error. This is an example of what you may see:

Application – 155256

Application – 155256

Application – 155247

Application – 155247

The User will need to do the following:

- Claim all of the tasks that were created.
- Process/Complete your task as normal (for ex: Application – 155256). Completing just one of the 155256 tasks will actually complete both 155256 tasks.
- Once you are done, navigate back to your assigned tasks on Task Inventory.
- Check the box next to one of the remaining tasks (for ex: Application – 155247) and click Void. This will void both of the remaining tasks – you should only check mark one of the tasks as trying to take action on both of them will throw an error.

Document Change Log

Date	Version	Author	Change Description
01/28/2014	1.0	D. Gibbons	Initial draft completed
02/10/2014	1.1	J. Garcia	Updates made
03/03/2014	1.1	J. King	Workaround approved
07/16/2015	2.7	J. King	Updates made

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