



WA439 WORKER ID ASSIGNMENT OVERLAYING PREVIOUS ASSIGNMENT

Worker IDs are not holding the historical staff assignments. If the Worker ID is reassigned to a new worker, then the historical journal entries appear with the new worker's information. If a Worker ID is end-dated and no worker is assigned to the Worker ID, then all of the historical journal entries do not display on the case. All of the information is still preserved; the defect just prevents the information from displaying correctly in KEES.

So All Journal Entries Can Be Viewed:

STEP 1: Assign new workers only new Worker ID numbers.

STEP 2: Do not end-date Worker IDs. If a worker leaves employment or no longer working in KEES, leave the Worker ID open.

- I. Note the Worker ID, worker name and the date the Worker ID should be end dated so that this can be updated once the defect is resolved.

Document Change Log

Date	Version	Author	Change Description
9/29/2015	2.7	Jenifer Telshaw	Initial Draft completed

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