



| <b>Policy Memo</b>  |  |
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| <b>KDHE-DHCF POLICY NO: 2018-01-02</b>                            | <b>From: Jeanine Schieferecke</b>  |
| <b>Date: January 30, 2018</b>                                     | <b>KEESM Sections: 1322.2, 1610.3, 1615, 1619, 1620, 2111, 2112, 8112.4(1), 8144.1(2), 8244.1(2)</b> |
| <b>RE: Summary of Changes (SOC) for Medical KEESM Revision #6</b> | <b>Program(s): Elderly &amp; Disabled Medical</b>  |

The purpose of this document is to provide the detailed Summary of Changes for implementing revisions to the Medical KEESM manual effective February 1, 2018. In addition to this document, KDHE Policy Memo 2018-01-02 has been issued. Manual changes are outlined below.

- 1322.2(3) Mandatory Verification That Affects the Amount of Program Benefits** – This is a new subsection indicating the Community Spouse Resource Assessment (CSRA) shall be calculated based on the resources actually verified.
- 1610.3 Request for a Hearing** – This subsection has been updated to clarify who may request a fair hearing on behalf of an applicant/recipient.
- 1615 Dismissal of Fair Hearings** – This section has been updated with minor wording changes and to provide clarification on when a fair hearing shall be dismissed.
- 1619 Fair Hearings Concerning Spousal Impoverishment Policies** – A Note has been added to this section indicating that this process shall not be used to circumvent the Community Spouse Resource Assessment (CSRA) verification policy contained in 1322.2(3).
- 1620 Complaint Procedures** – This section was updated to provide clarification about who may file a complaint or grievance on behalf of an applicant or recipient with the agency.
- 2111(2) Adults** – This subsection was updated to include the KC6100 Medical Representative Authorization form as a vehicle to appoint a Medical Representative.
- 2111(3) Adults** – This subsection was updated to include the KC6200 Facilitator Authorization form as a vehicle to appoint a Facilitator as well as clarification of the length of

appointment. An update was also made to indicate that a Facilitator cannot request a fair hearing on behalf of the individual.

- 2111(4) Adults** – This is a new subsection which provides clarification of the purpose and function as well as the length of appointment of the Authorization to Release Public Health Information form.
- 2112(2) Minors** – This subsection was updated to include KFMAM 2110 as the point of reference for the definition of caretaker.
- 2112(3) Minors** – This subsection was updated to include the KC6200 Facilitator Authorization form as a vehicle to appoint a Facilitator as well as clarification of the length of appointment.
- 2112(4) Minors** – This is a new subsection which provides clarification of the purpose and function as well as the length of appointment of the Authorization to Release Public Health Information form.
- 8112.4(1) Institutions for Mental Diseases (IMD)** – This subsection was updated to reflect two State Psychiatric Hospitals, Larned State Hospital and Osawatomie State Hospital.
- 8144.1(2) Spousal Resource Provisions – Assessment Process** – Language has been added to this subsection indicating that unverified resources shall not be included in the Community Spouse Resource Assessment (CSRA).
- 8244.1(2) Spousal Resource Provisions – Assessment Process** – Language has been added to this subsection indicating that unverified resources shall not be included in the Community Spouse Resource Assessment (CSRA).

## CONCLUSION

For questions or concerns related to this document, please contact one of the KDHE Medical Policy Staff listed below.

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