

Policy Memo	
KDHE-DHCF POLICY NO: 2018-01-03	From: Jeanine Schieferecke
Date: January 30, 2018	KFMAM: KFMAM Revision #20
RE: Summary of Changes for Revision #20	Program(s): All Family Medical Programs

Purpose, Background and Reason for Change of the Kansas Family Medical Assistance Manual (KFMAM)

The purpose of this document is to identify the changes which have been included in the KFMAM effective February 1, 2018. Manual changes are outlined below.

- 1225** **Disclosure of Information to Agency Personnel** – This section has been updated to remove references to discontinued programs.

- 1501.01** **Subsection of Request for a Hearing** – This section has been updated to clarify who may request a fair hearing on behalf of an applicant/recipient.

- 1505.05** **Dismissal of Fair Hearings** – This section has been updated with minor wording changes and to provide clarification on when a fair hearing shall be dismissed.

- 1521** **Complaint Procedures** – This section was updated to provide clarification about who may file a complaint or grievance on behalf of an applicant or recipient with the agency.

- 1521.01** **Complaints Received in the KanCare Clearinghouse** – This section was updated to change references to the agencies and positions involved in this process.

- 1521.02** **Complaints Received in KDHE-DHCF Administration** – This section was updated to change references to the agencies and positions involved in this process.

- 1530.01** **Civil Rights – Public Notification, Data Collection, Maintenance, Reporting, and Training** – This section was updated to provide additional information about a new agency process for civil rights.

- 1530.02 Civil Rights Complaint Processing System – Discrimination Complaints or Allegations** – This is a new section that outlines a new process for the agency.
- 2010.02 Act in Own Behalf - Not Legally Incapacitated** – This section was updated to include the KC6100 Medical Representative Authorization form as a vehicle to appoint a Medical Representative.
- 2010.03 Facilitators** – This section was updated to include the KC6200 Facilitator Authorization form as a vehicle to appoint a Facilitator as well as clarification of the length of appointment. An update was also made to indicate that a Facilitator cannot request a fair hearing on behalf of the individual.
- 2010.05 Release of Protected Health Information** – This is a new section which provides clarification of the length of appointment and role of the Authorization to Release Public Health Information form.
- 2011 Minors** – This section was updated with minor wording changes.
- 2011.01 Subsection of Minors** – This section was updated with minor wording changes.
- 2320 Continuous Eligibility MCD Newborns** – This section has been updated to remove references to a discontinued program.

CONCLUSION

For questions or concerns related to this document, please contact one of the KDHE Medical Policy Staff listed below.

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