



Policy Memo	
<b>KDHE-DHCF POLICY NO: 2019-07-02</b>	<b>From: Erin Kelley, Senior Manager</b>
<b>Date: July 1, 2019</b>	<b>KFMAM Sections: 1501, 1503, 1503.04, 1503.05, 1504.01, 1504.02, 1505, 1505.01, 1505.02, 1505.03, 1505.04, 1505.05, 1505.06, 1505.07, 1505.08, 2011.01</b>
<b>RE: Summary of Changes (SOC) for KFMAM Revision #23</b>	<b>Program(s): Family Medical</b>

The purpose of this document is to identify the changes which have been included in the Medical KEESM effective July 1, 2019. In addition to this document, KDHE Policy Memo 2019-07-02 has been issued. Manual changes are outlined below.

## A. MANUAL SECTION

- 1501 Request for a Fair Hearing** – This section has been updated to remove reference to the Department for Children and Families.
- 1503 Continuation of Assistance** – This section has been retitled from Continuation of Benefits to Continuation of Assistance.
- 1503.04 Continuation of Assistance** – This subsection has been updated to change the term “benefit amount” to “assistance”.
- 1503.05 Continuation of Assistance** – This subsection has been updated to change the term “basis of issuance” to “level of coverage, or share of cost”. Wording was also added to indicate the agency shall notify the household in writing if assistance is reduced or terminated pending a fair hearing. A reference to subsection 1505.05 was also added.
- 1504.01 Client’s Rights Related to a Fair Hearing** – This subsection has been updated to include language referring to an expedited fair hearing described in subsection 1505.06.
- 1504.02 Client’s Rights Related to a Fair Hearing** – This subsection has been updated to correct reference 1500 to 1224 and subsections.
- 1505 Responsibilities of the KanCare Clearinghouse** – This section has been updated

to remove reference to outdated Fair Hearing reference material.

- 1505.01 Standard Procedures** – Subsection (3) of this section has been updated with a minor wording change. In addition, the reference 2637 in subsection (4) has been corrected to 2636, and the reference 2662.1 in subsection (5) has been corrected to 1614.6(1).
- 1505.02 Agency Contact** – This section has been retitled from Agency Conference to Agency Contact and updated to indicate that a telephone contact with the appellant to explain the agency decision shall be attempted when a request for fair hearing is received.
- 1505.03 Withdrawal of Request** – This is a new subsection which provides guidance concerning the voluntary withdrawal of a request for fair hearing.
- 1505.04 Completion of Summary** – This subsection has been renumbered from 1505.03 to 1505.04. Clarification has been added that one copy of the summary is sent electronically to the Office of Administrative Hearings (OAH) and one copy is mailed to the appellant or representative. The reference to 1614.3(9) has been corrected to 1614.6(1)(c). A reference to 1505.03 has been added. The section has also been updated with minor wording changes.
- 1505.05 Informing the Client of Termination of Assistance** – This subsection has been renumbered from 1505.04 to 1505.05. A reference to 1503 has also been added.
- 1505.06 Expedited Fair Hearing** – This is a new subsection which describes the expedited fair hearing process.
- 1505.07 Federally Facilitated Exchange (FFE) Fair Hearing** – This is a new subsection which describes the Federally Facilitated Exchange (FFE) fair hearing process.
- 1505.08 Dismissal of Fair Hearings** – This subsection has been renumbered from 1505.05 to 1505.08.
- 2011.01 Minors** – This subsection has been updated to reference 8113, instead of 4140, when the parents of the minor are institutionalized.

## **B. CONCLUSION**

For questions or concerns related to this document, please contact one of the KDHE-DHCF Medical Eligibility Policy Staff listed below.

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