KDADS OPERATIONAL PLAN - HCBS Technology Assisted (TA) Waiver Quality Review

### Item 1: designated state staff who upload documents to the KDADS website

- The designated state staff who upload documents to the KDADS website have the authority to upload any documents related to the Quality Review process.
- These documents include but are not limited to: Quality Review forms, Quality Review reports, and any other documents required by the Quality Review process.
- The designated state staff are responsible for ensuring that all uploaded documents are accurate, up-to-date, and in compliance with the Quality Review process.
- These documents are stored on the KDADS website and are accessible to all parties involved in the Quality Review process.

### Item 2: specific timelines/deadlines for the appropriate state

- Specific timelines and deadlines for the appropriate state are outlined in the Quality Review process.
- These timelines and deadlines include the start and end dates of the Quality Review process, as well as any other relevant dates.
- These timelines and deadlines are necessary to ensure that the Quality Review process is completed within the required timeframe.
- The appropriate state is responsible for adhering to these timelines and deadlines.

### Item 3: designated state staff who will receive the data

- The designated state staff who receive the data are responsible for reviewing and analyzing the data collected during the Quality Review process.
- This data includes any documentation uploaded to the KDADS website, as well as any other relevant data.
- The designated state staff are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.

### Item 4: designated state staff who will review the undated data

- The designated state staff who review the undated data are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.
- This data includes any documentation uploaded to the KDADS website, as well as any other relevant data.
- The designated state staff are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.

### Item 5: designated state staff who will conduct remediation based on the undated data

- The designated state staff who conduct remediation based on the undated data are responsible for identifying any areas of concern and taking appropriate action to address these concerns.
- This remediation process includes identifying any deficiencies or areas of improvement, as well as developing a plan to address these concerns.
- The designated state staff are responsible for ensuring that this remediation process is conducted in a timely and accurate manner.

### Item 6: designated state staff who will conduct remediation based on the dated data

- The designated state staff who conduct remediation based on the dated data are responsible for identifying any areas of concern and taking appropriate action to address these concerns.
- This remediation process includes identifying any deficiencies or areas of improvement, as well as developing a plan to address these concerns.
- The designated state staff are responsible for ensuring that this remediation process is conducted in a timely and accurate manner.

### Item 7: designated state staff who will conduct remediation based on the undated data

- The designated state staff who conduct remediation based on the undated data are responsible for identifying any areas of concern and taking appropriate action to address these concerns.
- This remediation process includes identifying any deficiencies or areas of improvement, as well as developing a plan to address these concerns.
- The designated state staff are responsible for ensuring that this remediation process is conducted in a timely and accurate manner.

### Item 8: designated state staff who will conduct remediation based on the dated data

- The designated state staff who conduct remediation based on the dated data are responsible for identifying any areas of concern and taking appropriate action to address these concerns.
- This remediation process includes identifying any deficiencies or areas of improvement, as well as developing a plan to address these concerns.
- The designated state staff are responsible for ensuring that this remediation process is conducted in a timely and accurate manner.

### Item 9: designated state staff who will review the data

- The designated state staff who review the data are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.
- This data includes any documentation uploaded to the KDADS website, as well as any other relevant data.
- The designated state staff are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.

### Item 10: designated state staff who will conduct remediation based on the data

- The designated state staff who conduct remediation based on the data are responsible for identifying any areas of concern and taking appropriate action to address these concerns.
- This remediation process includes identifying any deficiencies or areas of improvement, as well as developing a plan to address these concerns.
- The designated state staff are responsible for ensuring that this remediation process is conducted in a timely and accurate manner.

### Item 11: designated state staff who will review the data

- The designated state staff who review the data are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.
- This data includes any documentation uploaded to the KDADS website, as well as any other relevant data.
- The designated state staff are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.

### Item 12: designated state staff who will conduct remediation based on the data

- The designated state staff who conduct remediation based on the data are responsible for identifying any areas of concern and taking appropriate action to address these concerns.
- This remediation process includes identifying any deficiencies or areas of improvement, as well as developing a plan to address these concerns.
- The designated state staff are responsible for ensuring that this remediation process is conducted in a timely and accurate manner.

### Item 13: designated state staff who will review the data

- The designated state staff who review the data are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.
- This data includes any documentation uploaded to the KDADS website, as well as any other relevant data.
- The designated state staff are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.

### Item 14: designated state staff who will conduct remediation based on the data

- The designated state staff who conduct remediation based on the data are responsible for identifying any areas of concern and taking appropriate action to address these concerns.
- This remediation process includes identifying any deficiencies or areas of improvement, as well as developing a plan to address these concerns.
- The designated state staff are responsible for ensuring that this remediation process is conducted in a timely and accurate manner.

### Item 15: designated state staff who will review the data

- The designated state staff who review the data are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.
- This data includes any documentation uploaded to the KDADS website, as well as any other relevant data.
- The designated state staff are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.

### Item 16: designated state staff who will conduct remediation based on the data

- The designated state staff who conduct remediation based on the data are responsible for identifying any areas of concern and taking appropriate action to address these concerns.
- This remediation process includes identifying any deficiencies or areas of improvement, as well as developing a plan to address these concerns.
- The designated state staff are responsible for ensuring that this remediation process is conducted in a timely and accurate manner.

### Item 17: designated state staff who will review the data

- The designated state staff who review the data are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.
- This data includes any documentation uploaded to the KDADS website, as well as any other relevant data.
- The designated state staff are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.

### Item 18: designated state staff who will conduct remediation based on the data

- The designated state staff who conduct remediation based on the data are responsible for identifying any areas of concern and taking appropriate action to address these concerns.
- This remediation process includes identifying any deficiencies or areas of improvement, as well as developing a plan to address these concerns.
- The designated state staff are responsible for ensuring that this remediation process is conducted in a timely and accurate manner.

### Item 19: designated state staff who will review the data

- The designated state staff who review the data are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.
- This data includes any documentation uploaded to the KDADS website, as well as any other relevant data.
- The designated state staff are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.

### Item 20: designated state staff who will conduct remediation based on the data

- The designated state staff who conduct remediation based on the data are responsible for identifying any areas of concern and taking appropriate action to address these concerns.
- This remediation process includes identifying any deficiencies or areas of improvement, as well as developing a plan to address these concerns.
- The designated state staff are responsible for ensuring that this remediation process is conducted in a timely and accurate manner.

### Item 21: designated state staff who will review the data

- The designated state staff who review the data are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.
- This data includes any documentation uploaded to the KDADS website, as well as any other relevant data.
- The designated state staff are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.

### Item 22: designated state staff who will conduct remediation based on the data

- The designated state staff who conduct remediation based on the data are responsible for identifying any areas of concern and taking appropriate action to address these concerns.
- This remediation process includes identifying any deficiencies or areas of improvement, as well as developing a plan to address these concerns.
- The designated state staff are responsible for ensuring that this remediation process is conducted in a timely and accurate manner.

### Item 23: designated state staff who will review the data

- The designated state staff who review the data are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.
- This data includes any documentation uploaded to the KDADS website, as well as any other relevant data.
- The designated state staff are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.

### Item 24: designated state staff who will conduct remediation based on the data

- The designated state staff who conduct remediation based on the data are responsible for identifying any areas of concern and taking appropriate action to address these concerns.
- This remediation process includes identifying any deficiencies or areas of improvement, as well as developing a plan to address these concerns.
- The designated state staff are responsible for ensuring that this remediation process is conducted in a timely and accurate manner.

### Item 25: designated state staff who will review the data

- The designated state staff who review the data are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.
- This data includes any documentation uploaded to the KDADS website, as well as any other relevant data.
- The designated state staff are responsible for ensuring that this data is reviewed and analyzed in a timely and accurate manner.

### Item 26: designated state staff who will conduct remediation based on the data

- The designated state staff who conduct remediation based on the data are responsible for identifying any areas of concern and taking appropriate action to address these concerns.
- This remediation process includes identifying any deficiencies or areas of improvement, as well as developing a plan to address these concerns.
- The designated state staff are responsible for ensuring that this remediation process is conducted in a timely and accurate manner.
KDADS OPERATIONAL PLAN - HCBS Technology Assisted (TA) Waiver Quality Review

### Item 1: Sample Data Collection

- **Sub-Area A:** Revenue
  - **Sub-Area B:** Process
  - **Sub-Area C:** Service

  The state monitors non-licensed/non-certified training requirements.

  The state implements its HCBS Quality Review Policy.

### Item 2: Data Collection

- **Sub-Area A:** Revenue
  - **Sub-Area B:** Process
  - **Sub-Area C:** Service

  Service plans are developed according to assessed needs and redetermination dates.

  Service plans are specified in the service plan.

### Item 3: Data Analysis

- **Sub-Area A:** Revenue
  - **Sub-Area B:** Process
  - **Sub-Area C:** Service

  The state monitors non-licensed/non-certified training requirements.

### Item 4: Data Submission

- **Sub-Area A:** Revenue
  - **Sub-Area B:** Process
  - **Sub-Area C:** Service

  The state implements its HCBS Quality Review Policy.

### Item 5: Data Approval

- **Sub-Area A:** Revenue
  - **Sub-Area B:** Process
  - **Sub-Area C:** Service

  Service plans are developed according to assessed needs and redetermination dates.

### Item 6: Data Compliance

- **Sub-Area A:** Revenue
  - **Sub-Area B:** Process
  - **Sub-Area C:** Service

  The state monitors non-licensed/non-certified training requirements.

### Item 7: Data Remediation

- **Sub-Area A:** Revenue
  - **Sub-Area B:** Process
  - **Sub-Area C:** Service

  The state implements its HCBS Quality Review Policy.

### Item 8: Data Reporting

- **Sub-Area A:** Revenue
  - **Sub-Area B:** Process
  - **Sub-Area C:** Service

  Service plans are specified in the service plan.

### Item 9: Data Access

- **Sub-Area A:** Revenue
  - **Sub-Area B:** Process
  - **Sub-Area C:** Service

  The state monitors non-licensed/non-certified training requirements.

### Item 10: Data Security

- **Sub-Area A:** Revenue
  - **Sub-Area B:** Process
  - **Sub-Area C:** Service

  The state implements its HCBS Quality Review Policy.

### Item 11: Data Protection

- **Sub-Area A:** Revenue
  - **Sub-Area B:** Process
  - **Sub-Area C:** Service

  Service plans are developed according to assessed needs and redetermination dates.
<table>
<thead>
<tr>
<th>Sub-Area</th>
<th>KDADS OPERATIONAL PLAN - HCBS Technology Assisted (TA) Waiver Quality Review</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Item 1:</strong> specific timelines/deadlines given to the MCOs for data collection and submission</td>
<td>KDADS released the new Adverse Incident Reporting (AIR) system in August 2016. The system was developed and implemented with the goal of improving provider access and the process of submitting adverse events. The system allows for easy and efficient submission of adverse events, and will replace the current process of submitting reports via email to one point of contact within each MCO. This point of contact will communicate and coordinate with the KDADS Program Integrity staff in Kansas City for data collection and submission. As part of the KDHE AIR work group, this measure was reviewed and approved by KDADS. The system is accessible through the KDADS Intranet by staff from all MCOs. The system is designed to be user-friendly and accessible to all staff involved in the reporting process. The system will be implemented on an ongoing basis, with regular updates and improvements as needed. The system will be reviewed annually. KDADS will conduct quality reviews and remediation measures as needed.</td>
</tr>
<tr>
<td><strong>Item 2:</strong> designated state staff who will review the submitted data</td>
<td>KDADS and KDHE will continue the process of reviewing the submitted data for quality assurance. KDADS and KDHE will work together to ensure that the data is reviewed and analyzed in a timely manner. The review process will be developed. See Appendix D for specific deliverables, milestones, and associated timelines. The review process will be reviewed annually. KDADS and KDHE will continue to review and remediate any systemic issues as needed.</td>
</tr>
<tr>
<td><strong>Item 3:</strong> designated state staff who will conduct remediation for the cases to be reviewed</td>
<td>KDADS and KDHE will work together to conduct remediation for the cases to be reviewed. KDADS and KDHE will continue to review and remediate any systemic issues as needed.</td>
</tr>
</tbody>
</table>

**Part A** of the work plan will be to determine the specific deliverables and associated timelines for the HCBS Technology Assisted (TA) Waiver Quality Review. The specific deliverables and associated timelines will be determined based on the review of the submitted data. The specific deliverables and associated timelines will be reviewed annually. KDADS and KDHE will continue to review and remediate any systemic issues as needed. |

**Part B** of the work plan will be to develop and implement a system for the submission and review of data. The system will be implemented on an ongoing basis, with regular updates and improvements as needed. The system will be reviewed annually. KDADS and KDHE will continue to review and remediate any systemic issues as needed. |