


STEPS Provider Choice Form

Member name: _____

* To clear a selection, check then uncheck the N/A box.

<input type="checkbox"/> N/A	Pre-Vocational Services	<input type="checkbox"/> Paid thru other source
<input type="checkbox"/>	Autism Resource Center of Kansas City (ARCKC) (NPI: 1568250884) Nicole Schroeder	Douglas, Johnson, Leavenworth, Miami, Wyandotte nicole@aarckc.org Phone: 913-270-3140
<input type="checkbox"/>	DK Employment Services (EIN: 83-4699124) Dana Swope	Allen, Atchison, Barber, Bourbon, Brown, Butler, Coffey, Cowley, Crawford, Doniphan, Douglas, Elk, Greenwood, Harper, Jackson, Johnson, Kingman, Leavenworth, Linn, Marshall, Miami, Nemaha, Neosho, Pratt, Sedgwick, Sumner, Wyandotte dcswope@dkemploymentservices.com Phone: 316-312-2760
<input type="checkbox"/>	Goodwill Industries of Kansas (NPI: 1740409531) Eric DeFore	Butler, Harvey, Marion, Sedgwick EDeFore@goodwillks.org Phone: 316-744-9291
<input type="checkbox"/>	Independent Connection (NPI: 1629496377) Angie Saenger	Cloud, Dickinson, Ellsworth, Jewell, Lincoln, Mitchell, Ottawa, Republic, Saline asaenger@indconnectinc.com Phone: 785-452-9580
<input type="checkbox"/>	Johnson County Developmental Supports (NPI: 1568681518) Tiffany Lenhardt	Johnson Tiffany.Lenhardt@jocogov.org Phone: 913-826-2342
<input type="checkbox"/>	OCCK, Inc. (NPI: 1477607331) Susan Sprague	Cloud, Dickinson, Ellsworth, Jewell, Lincoln, Mitchell, Ottawa, Republic, Saline ssprague@occk.com Phone: 785-827-9383
<input type="checkbox"/>	Omni Advocacy Services (NPI: 1841068574) Alicen Showers	Douglas, Johnson, Leavenworth, Shawnee, Wyandotte alicens@omnia.com Phone: 816-663-4511
<input type="checkbox"/>	Personal Care Attendants (NPI: 1972372860) Christine Hernandez	Johnson, Wyandotte christine@kcdsi.org Phone: 816-226-8168
<input type="checkbox"/>	Simply Better Home Health (NPI: 1548075922) Melanie Jennings	Johnson, Leavenworth, Wyandotte sbhks@gmail.com Phone: 913-788-1718
<input type="checkbox"/> N/A	Independent Living Skills Training	<input type="checkbox"/> Paid thru other source
<input type="checkbox"/>	Autism Resource Center of Kansas City (ARCKC) (NPI: 1568250884) Nicole Schroeder	Douglas, Johnson, Leavenworth, Miami, Wyandotte nicole@aarckc.org Phone: 913-270-3140
<input type="checkbox"/>	Independence, Inc. (NPI: 1679787352) Jill Dudley	Douglas, Franklin, Jefferson, Johnson, Wyandotte jdudley@independenceinc.org Phone: 785-841-0333
<input type="checkbox"/>	Independent Connection (NPI: 1629496377) Angie Saenger	Cloud, Dickinson, Ellsworth, Jewell, Lincoln, Mitchell, Ottawa, Republic, Saline asaenger@indconnectinc.com Phone: 785-452-9580
<input type="checkbox"/>	OCCK, Inc. (NPI: 1477607331) Susan Sprague	Cloud, Dickinson, Ellsworth, Jewell, Lincoln, Mitchell, Ottawa, Republic, Saline ssprague@occk.com Phone: 785-827-9383

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Independent Living Skills Training

<input type="checkbox"/>	Omni Advocacy Services (NPI: 1841068574) Alicen Showers	Douglas, Johnson, Leavenworth, Shawnee, Wyandotte	alicens@omnia.com Phone: 816-663-4511
<input type="checkbox"/>	Simply Better Home Health (NPI: 1548075922) Melanie Jennings	Johnson, Leavenworth, Wyandotte	sbhhs@gmail.com Phone: 913-788-1718
<input type="checkbox"/>	SKIL Resource Center, Inc (NPI: 1275683260) Mary Reynolds	Crawford, Labette, Montgomery, Neosho, Wilson	maryr@skionline.com Phone: 620-421-5502

 N/A

Transportation

<input type="checkbox"/>	Independence, Inc. (NPI: 1679787352) Jill Dudley	Douglas	jdudley@independenceinc.org Phone: 785-841-0333
<input type="checkbox"/>	<input checked="" type="checkbox"/> Johnson County Developmental Supports (NPI: 1568681518) Tiffany Lenhardt	Johnson	Tiffany.Lenhardt@jocogov.org Phone: 913-826-2342
<input type="checkbox"/>	<input checked="" type="checkbox"/> NEM Reliable Transport (NPI: 1194428920) Kenneth Little	Sedgwick	nemreliabletransport@gmail.com Phone: 316-204-3303
<input type="checkbox"/>	OCCK, Inc. (NPI: 1477607331) Susan Sprague	Cloud, Dickinson, Ellsworth, Jewell, Lincoln, Mitchell, Ottawa, Republic, Saline	ssprague@occk.com Phone: 785-827-9383

 N/A

Supported Employment

 Paid thru other source

<input type="checkbox"/>	DK Employment Services (EIN 83-4699124) Dana Swope	Allen, Atchison, Barber, Bourbon, Brown, Butler, Coffey, Cowley, Crawford, Doniphan, Douglas, Elk, Greenwood, Harper, Jackson, Johnson, Kingman, Leavenworth, Linn, Marshall, Miami, Nemaha, Neosho, Pratt, Sedgwick, Sumner, Wyandotte	dcswope@dkemploymentservices.com Phone: 316-312-2760
<input type="checkbox"/>	Goodwill Industries of Kansas (NPI: 1740409531) Eric DeFore	Butler, Harvey, Marion, Sedgwick	EDeFore@goodwillks.org Phone: 316-744-9291
<input type="checkbox"/>	Johnson County Developmental Supports (NPI: 1568681518) Angeline Anderson	Johnson	Angeline.Anderson@jocogov.org Phone: 913-826-2634
<input type="checkbox"/>	OCCK, Inc. (NPI: 1477607331) Susan Sprague	Cloud, Dickinson, Ellsworth, Jewell, Lincoln, Mitchell, Ottawa, Republic, Saline	ssprague@occk.com Phone: 785-827-9383
<input type="checkbox"/>	Omni Advocacy Services (NPI: 1841068574) Alicen Showers	Douglas, Johnson, Leavenworth, Shawnee, Wyandotte	alicens@omnia.com Phone: 816-663-4511
<input type="checkbox"/>	Personal Care Attendants (NPI: 1972372860) Christine Hernandez	Johnson, Wyandotte	christine@kcdsi.org Phone: 816-226-8168

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<input type="checkbox"/> N/A Agency-Directed Personal Assistance Services (PAS)			
<input type="checkbox"/>	Mercy Home Care (NPI: 1326193400) Becky Waldschmidt	Butler, Kingman, Reno, Sedgwick, Sumner	bwaldschmidt@mercyhomecare.com Phone: 316-733-9400
<input type="checkbox"/>	Midwest Home Health Care (NPI: 1144641895) Trenton Hughes	Butler, Cowley, Sedgwick, Sumner	trenton@midwest-hhc.com Phone: 316-361-6240
<input type="checkbox"/>	Simply Better Home Health (NPI: 1548075922) Melanie Jennings	Johnson, Leavenworth, Wyandotte	sbhhs@gmail.com Phone: 913-788-1718
<input type="checkbox"/>	TLC Professionals, LLC (NPI: 1811042922) Sonja Van Amburg	Saline	Sonja@tlcsalina.com Phone: 785-823-7444
<input type="checkbox"/> N/A Home Delivered Meals			
<input type="checkbox"/>	Clean EatZ Kitchen (NPI: 1558961656) Chelsea Schneiders	Statewide	chelsea@cleaneatzkitchen.com Phone: 910-208-0113
<input type="checkbox"/>	Homestyle Direct (NPI: 1235407420) Deidre Hall	Statewide	deidre@homestyledirect.com Phone: 208-358-9332
<input type="checkbox"/>	Mom's Meals (NPI: 1093834020) Steve Houghton	Statewide	steve.houghton@momsmeals.com Intake: 866-716-3257 #3
<input type="checkbox"/> N/A Personal Emergency Response System (PERS)			
<input type="checkbox"/>	Acto Alert (NPI: 1629745823) Bekah McClaskey	Statewide	admin@actoalert.com Phone: 785-588-4341
<input type="checkbox"/>	Home Buddy (NPI: 1245357557) Ruth Ann Arber	Statewide	newreferrals@homebuddy.org Phone: 303-378-2476
<input type="checkbox"/> N/A Medication Reminder/Dispenser			
<input type="checkbox"/>	Acto Alert (NPI: 1629745823) Bekah McClaskey	Statewide	admin@actoalert.com Phone: 785-588-4341
<input type="checkbox"/>	Home Buddy (NPI: 1245357557) Ruth Ann Arber	Statewide	newreferrals@homebuddy.org Phone: 303-378-2476
<input type="checkbox"/> N/A Community Service Coordination (CSC)			
<input type="checkbox"/>	DSNWK (NPI: 1275531295) Lance Van Kooten	Ellis, Rooks, Russell, Trego	Lance_vanKooten@mysnwk.org Phone: 785-621-5292
<input type="checkbox"/>	<input checked="" type="checkbox"/> Grateful Day Case Management (NPI: 1003454521) Kathleen Sylvester	Johnson	gratefuldaytcm@gmail.com Phone: 913-240-4843
<input type="checkbox"/>	Independence, Inc. (NPI: 1679787352) Jennifer Moore	Statewide	jmoore@independenceinc.org Phone: 785-841-0333
<input type="checkbox"/>	Independent Connection (NPI: 1629496377) Angie Saenger	Cloud, Dickinson, Ellsworth, Jewell, Lincoln, Mitchell, Ottawa, Republic, Saline	asaenger@indconnectinc.com Phone: 785-452-9580

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Community Service Coordination (CSC)

<input checked="" type="checkbox"/>	Johnson County Developmental Supports (NPI: 1568681518) Susan Waeltermann	Johnson	Susan.Waeltermann@jocogov.org Phone: 913-826-2343
<input type="checkbox"/>	OCCK, Inc. (NPI: 1477607331) Susan Sprague	Cloud, Dickinson, Ellsworth, Jewell, Lincoln, Mitchell, Ottawa, Republic, Saline	ssprague@occk.com Phone: 785-827-9383
<input type="checkbox"/>	Omni Advocacy Services (NPI: 1841068574) Alicen Showers	Douglas, Johnson, Leavenworth, Shawnee, Wyandotte	alicens@omnia.com Phone: 816-663-4511
<input type="checkbox"/>	Simply Better Home Health (NPI: 1548075922) Melanie Jennings	Johnson, Leavenworth, Wyandotte	sbhhs@gmail.com Phone: 913-788-1718
<input type="checkbox"/>	SKIL Resource Center, Inc (NPI: 1275683260) Mary Reynolds	Crawford, Labette, Montgomery, Neosho, Wilson	maryr@skilonline.com Phone: 620-421-5502
<input type="checkbox"/>	Three Rivers Inc (NPI 1093851206) Jeanie Combs	Atchison, Brown, Clay, Doniphan, Geary, Jackson, Marshall, Nemaha, Riley, Pottawatomie, Washington, Wabaunsee	jeaniecombs@pbpnation.org Phone: 785-966-8344
<input type="checkbox"/>	Tranquility Case Management (NPI: 1063145092) Jeanette Bernhard	Anderson, Johnson, Linn, Miami, Wyandotte	tranquilitytcm@gmail.com Phone: 913-537-7148

!! For MCO use only: CSC change information (Do not write in this box) !!

CSC available units:

CSC change effective date:

- The Provider Choice Form must be completed whenever the member chooses their providers. This includes the Provisional Service Plan (only identifies CSC), ANY Individual Service Plan (ISP), and ANY provider or CSC changes.
- KDHE staff will maintain this list as they receive updated information from providers about: accepting new referral status, contact information, service area, etc. However, provider availability may still fluctuate.
- **Before the member's Individual Service Plan is submitted to the MCO, the CSC is required to confirm that the chosen provider(s) can serve the referral.**
 - If this requires longer to locate a provider than the ISP submission timeline, please notify the MCO and the STEPS Program Manger so more time can be allowed, **OR**
 - Submit the ISP with the provider listed as TBD and a revised ISP can be submitted to add a provider later.
- CSCs cannot direct members to the agency for which they work or are affiliated with for services (limited exceptions may apply on a case-by-case basis).
- If a service does not apply to a member or if a member closes out of a service, please check the N/A box in the service type header and submit this form with the revised Service Plan.
 - The N/A box will only appear in the first service type header box when the section spans onto the next page.
- If a service will be paid thru another source (such as VR or a CIL), please check the Paid thru another source box.
 - On the Service Plan, do NOT check the box for the service being paid thru another source. Leave the Amount blank. Indicate the payor source as the name of the provider.
- Members, their representatives or guardians, the CSC, and or an MCO Care Coordinator must sign the Provider Choice Form signature page below before services can start.
- **CSC Changes:** A member can request a CSC change at any point but please allow up to 8 business days for the old CSC to wrap up their billing for the member.

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- MCOs are responsible for entering authorizations into the system and there cannot be an overlap.
- The new CSC must also submit a revised and signed Individualized Service Plan and CSC Electronic Consent Statement (if applicable) within 10 business days of the new CSC start date.

Member/Guardian/Designated Representative Certification and Signature(s) Section

1. I certify that I have chosen the provider(s) and service(s) on the attached STEPS Individualized Service Plan.
2. I certify that I have been afforded the opportunity to select from the list of services and willing and qualified service providers.

Member Signature

Date

Representative/Guardian Signature

Date

Community Service Coordinator (CSC)/MCO Care Coordinator (MCO CC) Certification and Signature Section

1. I certify that the member/guardian/designated representative has chosen the provider(s) and service(s) on the attached STEPS Individualized Service Plan.
2. I certify that the member/guardian/designated representative has been afforded the opportunity to select from the list of services and willing and qualified services providers.
3. I certify that I have confirmed each provider indicated has agreed to serve the member as outlined on the STEPS Individualized Service Plan

CSC/MCO CC Signature

Date